

Request Letter for activation of Inactive Trading Account

Date: - _ / _ / _____

To

Bajaj Financial Securities Ltd.
Unit-2, Tower-B, 1st Floor, Mantri- IT Park
Viman Nagar, Pune,
Maharashtra - 411014

Dear Sir,

Sub: Request for reactivation of the Inactive Trading Account.

Ref: Client / Trading Account No: _____

I/We, having the above referred Trading Account allotted to me/us based on duly filled and signed Client Registration Form along with the relevant KYC supporting documents provided by me/us at the time of Opening the Trading Account.

Due to some unavoidable reasons, I/we could not place/execute any trades in the said account, since last 12 months, resulting in the account been kept under "Inactive" mode at your end as "Dormant Account".

However, I/we have decided to start the trading activity and hence request you to kindly "Reactivate" the Account to enable us to trade in the account.

1. Please sign in the relevant boxes where you wish to trade. Please strike off the segment not chosen by you.

Exchanges All Segment	NSE & BSE			
	Cash / Mutual Fund	F&O	Currency	SLB M

2. I am enclosing here with the proof for latest financial information. (Compulsory for activationfor derivatives trading)

- Last Six Months Bank Statement Networth Certificate Form 16/ Latest Salary Slip
 Latest IT Return Latest DP Holding Statement

3. I have gone through the current Member / Client Agreements, Disclosures and Policies and Procedures available on your web-site as applicable to current trading practices and I agree to abide by the same.
4. I confirm that there is no change in my/our key KYC details like, Address, PAN Number, ID Proof, Mobile Number and E-mail Id, Depository and Bank Account for all Pay-in and Pay-out obligations etc.,
5. Bank Account Details (Only if there is change or additional bank is to be added) Copy of the cancelled Cheque leaf (for IFSC/MICR number) along with the latest transaction statement or Pass book and/or Banker's letter for having the Account

A/C Type	A/C Number	Bank Name	Branch details

6. Demat Account Details: (Copy of Client Master / Latest Transaction Statement / Pre-printed DIS, where the Client name appears)

Client Beneficiary ID	Depository ID No	Depository Name

7. I / We are enclosing herewith the cheque for the outstanding amount overdue in my account up to date. Cheque No.....datefor Rs... drawn on _____ Bank.

8. We authorize you to debit the charges, if any, to our Trading account maintained with you. Hope the above documents are in line with your need and in case of any further information / details / documentation; I give my commitment to adhere to the same. Hence, request you to do the needful and communicate the same to me/us at the earliest. I/we declare that the information given by me as above is true and correct and I/We will be responsible for any inaccuracy in it.

Signature of Client

Note:- Please Provide a self-attested PAN Card & masked Aadhar copy

Branch Stamp	For Official Purpose
	Name
	Emp ID
	Designation
	Signature



FINANCIAL & OCCUPATIONAL DETAILS MODIFICATION FORM

To

Bajaj financial Securities Ltd

1st Floor, Unit-2, Tower B,
Mantri IT Park ,Opp Inorbit Mall,
Nagar Road, Chandan Nagar, Pune-411014

Dear Sir/Madam,

I / We request you to update below mentioned Financial & Occupational Details in my/our Account with Bajaj Financial Securities Limited:

Trading ID																				
Demat Account Number																				
	(Please write your 8 digit DP ID)								(Please write your 8 digit Client ID)											

(Please tick whichever is applicable)

Additional Financial Details	
Financial Status (Annual Income)	<input type="checkbox"/> < Rs. 1 Lac <input type="checkbox"/> Rs. 1 Lac - 5 Lac <input type="checkbox"/> Rs. 5 Lac - 10 Lac <input type="checkbox"/> Rs. 10 Lac - 25 Lac <input type="checkbox"/> Rs. 25 Lac - 1 Crore <input type="checkbox"/> > Rs. 1 Crore
Occupation	<input type="checkbox"/> Service <input type="checkbox"/> Professional <input type="checkbox"/> Un-Employed <input type="checkbox"/> Student <input type="checkbox"/> Business <input type="checkbox"/> House-Wife <input type="checkbox"/> Retired <input type="checkbox"/> Others (Specify)
If service is selected, Please provide the nature of Service undertaken <input type="checkbox"/> Central Govt. <input type="checkbox"/> State Govt <input type="checkbox"/> Public / Private Sector <input type="checkbox"/> NGO <input type="checkbox"/> Statutory Body <input type="checkbox"/> Others (Specify).....	
If Business is Selected, Please provide the nature of business undertaken, Nature of Business (Products/Services Provided).....	

Enclosed are the valid financial proof(s) in support of the financial status declared above. In addition to the updation of the said details in the captioned account, I/we also request you to update these details in my/our account(s), held with Bajaj Financial Securities Ltd. bearing the same PAN that is updated in the aforementioned trading and/or demat account.

Name(s) _____

Signature(s) _____

First/Sole Holder

Second Holder

Third Holder

All Demat account holder(s) need to sign. All the documents must be self attested in original. Form should be filled in CAPITAL letters only.

List of Documentary evidence of financial details	List of Documentary evidence of financial details (incase of Company Accounts)
1. Copy of ITR Acknowledgement (for last financial year) 2 2. Copy of Form - 16 in case of salary income (Last financial year) 3. Salary Slip (for one month in current financial year) 4. Bank account statement (for last 6 months)	1. Copies of the balance sheet for the last 2 financial years (copies of annual balance sheet to be submitted every year – duly attested by CA) 2. Copy of ITR Acknowledgement (For last two financial years) 3. Copy of Annual Report (last two financial years - for non individuals – duly attested by CA)

Please note that you can call us on our helpline No.1800-833-8888 or mail us at connect@bajajfinserv.in on the 5th working day from the submission of the documents (i.e. if you have submitted the documents on Monday then call us on Friday after 2:30 p.m.) to check the status.